

Minutes of the  
Dodge County Highway Committee Meeting  
May 3, 2018

**CALL TO ORDER:** The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on May 3, 2018, in the Dodge County Highway building.

**ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

The following members were present – Jeff Berres, Jeffrey Caine, Richard Fink, David Frohling, and William Muche. Commissioner Brian Field and County Board Chairman Russell Kottke were also present. Randy Soldner of the Quad County Runners ATV/UTV Club was present for part of the meeting.

**ELECT CHAIRMAN, VICE CHAIRMAN, AND SECRETARY OF THE HIGHWAY COMMITTEE:**

Muche nominated Caine for Highway Committee Chairman. Motion by Muche and seconded by Berres to close nominations and cast a unanimous ballot to elect Caine as Chairman. Motion carried.

Caine nominated Muche for Highway Committee Vice Chairman. Motion by Finke and seconded by Frohling to close nominations and cast a unanimous ballot to elect Muche as Highway Committee Vice Chairman. Motion carried.

Caine nominated Fink for Highway Committee Secretary. Motion by Frohling and seconded by Muche to close nominations and cast a unanimous ballot to elect Fink as Highway Committee Secretary. Motion carried.

**SET REGULAR MEETING DATE, PLACE, AND TIME:** It was the consensus of the Committee to continue to typically meet the first Thursday of each month at 8:30 a.m. in Juneau. Additional meetings will be scheduled as needed.

**DISCUSS OPTIONS FOR DISTRIBUTION OF AGENDA AND PACKET:** It was the consensus of the Committee that all agendas, minutes, and voucher and credit card registers will be distributed to the Committee members through the Dodge County email system.

**REVIEW MINUTES OF APRIL 19, 2018:** Minutes of April 19, 2018 were approved as submitted.

**PUBLIC COMMENTS:** There were no public comments.

**REPORTS:**

- a. COMMITTEE REPORTS:** Berres presented proposed state legislation regarding chronic wasting disease and the transportation of deer carcasses. The deer carcass disposal service may be impacted by this proposed change.

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**b. COMMISSIONER'S REPORTS:**

- **SUMMARY OF NATIONAL ASSOCIATION OF COUNTY ENGINEERS (NACE) CONFERENCE:** Field reported that he and Thompson attended and assisted with hosting the NACE conference in the Wisconsin Dells. The conference was very informative, well organized, and well attended. The 2019 NACE conference is in Wichita, Kansas. Plans are being made for Department staff to attend in 2019.
- **HIRING AND STAFFING UPDATES:** The Department is currently at full staff; however supervisors are interviewing applicants for eight seasonal vacancies.
- **EQUIPMENT DISPOSAL AND PURCHASING UPDATES:** Field reported on various anticipated equipment delivery dates and the auction sale of four County-owned trucks on May 16<sup>th</sup>.

**c. PROJECT UPDATES:**

- **REESEVILLE SATELLITE SHOP REPLACEMENT:** Field gave an update on recent property acquisition options near Reeseville. A property value appraisal has been ordered and will be presented at a future Highway Committee meeting.
- **CTH C (JERSEY ROAD – USH 151):** Permitting and utility relocations are nearing completion. County crews will start reconstruction in June.
- **LOCAL BRIDGE PROGRAM UPDATE:** The Wisconsin DOT has not released any updates regarding bridge project funding.
- **CTH REHABILITATION AND REPAVING PROGRAM UPDATE:** CTH AW (Columbia County – Fond du Lac County) will be rehabilitated and repaved with a four-county cooperative agreement. CTH DE (CTH W – CTH G) will be rehabilitated and repaved through a Dodge County contract.

**REVIEW AND DISCUSS:**

- a. **HIGHWAY COMMISSION POLICY MANUALS:** Updated Highway Commission policy manuals were distributed to all Committee members.

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- b. ATTENDANCE AT TDA FLY-IN, MAY 22-24 IN WASHINGTON DC:** It was the consensus of the Committee that Chairman Jeff Caine attend the TDA Fly-In with Commissioner Field. Supervisor Frohling will also attend the TDA Fly-in and the Wisconsin County Association White House event pending Executive Committee approval.
- c. ATTENDANCE AT WCHA SUMMER CONFERENCE, JUNE 4-6 IN WISCONSIN DELLS:** Committee members discussed attendance and agreed to submit all conference registration information by May 10<sup>th</sup>.
- d. CITY OF JUNEAU STREET REPAIR COST SHARE PROPOSAL:** The City of Juneau has not submitted a cost share proposal. No action was taken.
- e. 2018 SNOW AND ICE BUDGET UPDATE:** A report from Office Manager Lori Fett indicated that \$501,104.94 remains in the 2018 Snow and Ice BU 3312.

**REVIEW, CONSIDER, AND TAKE ACTION ON RESOLUTION, ORDINANCE, AND APPEAL:**

- a. RESOLUTION TO ADOPT SIX-YEAR IMPROVEMENT PLAN FOR DODGE COUNTY AIRPORT:** Motion by Muche and seconded by Fink to approve a resolution to adopt a Six-Year Improvement Plan for the Dodge County Airport and to forward the resolution to the County Board for approval. Motion carried.
- b. ORDINANCE TO DESIGNATE CERTAIN COUNTY ROADS AS ATV/UTV ROUTES:** Randy Soldner of the Quad County Runners ATV/UTV Club explained the current ATV/UTV route requests on certain Dodge County highways. Committee members signed an ordinance previously approved at the April 19<sup>th</sup> Highway Committee meeting.
- c. HIGHWAY ACCESS PERMIT APPEAL ON CTH BB IN THE TOWN OF PORTLAND:** Motion by Berres and seconded by Frohling to approve a highway access permit appeal on CTH BB in the Town of Portland. Motion carried.

**REVIEW VOUCHER PAYMENTS:** Voucher payments were reviewed.

**SET NEXT MEETING DATE AND FUTURE AGENDA ITEMS:** The next meeting will be at 8:30 a.m. on May 31, 2018, in the Juneau office.

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The following items will be on a future agenda:

- a. Project prioritization process
- b. Reeseville property acquisition
- c. Field review of Juneau buildings and grounds

**FIELD REVIEW OF JUNEAU HIGHWAY BUILDINGS AND GROUNDS:** There was no field review.

**ADJOURN:** The meeting adjourned at 11:26 a.m.

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Jeffrey Caine – Chairman

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Richard Fink – Secretary

**Disclaimer:** The above minutes may be approved, amended, or corrected at the next Committee meeting.

